



“Let All Things Be Done Decently and In Order”

2023 ANNUAL REPORTS OF OFFICERS, COMMITTEES, AND UNITS

71st Annual Session

May 5th and 6th, 2023

Holiday Inn, St. Petersburg N-Clearwater
3535 Ulmerton Road, Clearwater, FL 33762

And

Via Zoom



2021-2023 Executive Board

President	Stephanie (Sam) King, PRP
1 st Vice President	Barbara Proctor, PRP
2 nd Vice President	Sarah Russell, RP
Recording Secretary	Cliff Eserman
Assistant Secretary	Mary Lou Harden, PRP
Treasurer	Karen Price
Corresponding Secretary	Barbara Davis, RP
Meetings Coordination	Julie Palm, PRP
Parliamentarian	Ann Guiberson, PRP

Florida State Association of PARLIAMENTARIANS



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Annual Report of the Executive Board

Annual Meeting

May 5-6, 2023

The Executive Board of the Florida State Association of Parliamentarians met monthly throughout the year using the Zoom platform. Meetings were well attended.

The dates for the successful “5th Tuesday” series were established for 2023: January 31, May 30, August 29, and October 31. Speakers will be chosen without regard to unit membership.

Barbara Proctor has continued her FSAP Weekly Muse questions that cause members to research and provide written support, including specific Robert’s Rules of Order reference information, in answering a particular parliamentary question.

The plans for a cruise experience for FSAP members was, at this time, cancelled.

Over the course of several meetings, it was determined that the FSAP Annual Meeting be held on May 5-6 at the Holiday Inn /St. Petersburg/Clearwater Airport Hotel. The training sessions will be held from 1 PM until 5 PM on Friday, May 5. The format of the annual meeting is hybrid, though almost all of the speakers will be available through Zoom only. The board was presented with a list of the guest speakers for the annual meeting. Julie Palm, meeting planner, is handling the arrangements for the meeting. Ann Guiberson and other executive board members were involved in the proper advertising of the annual meeting to complement the detailed website descriptions of the speakers and their presentations.

Monthly treasurer and membership reports were provided during the year. It was decided that after installation of new officers, a surety bond would be purchased to cover the president and the treasurer.

The bylaws revision work was a major focus of the executive board which planned and implemented the distribution of the draft of the Articles of Incorporation, the revision bylaws, and the revision of the standing rules. A town hall meeting enabled FSAP members to make suggestions, listen to rationale, and ultimately provide amendments for these documents. The executive board supported the need for an attorney for assistance with the review of the Articles of Incorporation. The adoption of these documents was completed at the April 24 meeting of the FSAP membership.

Barbara Davis
Corresponding Secretary

Florida State Association of
PARLIAMENTARIANS



FSAP Officers 2021-2023

President	Stephanie “Sam” King, PRP
1 st Vice President	Barbara Proctor, PRP
2 nd Vice President	Sarah Russell, RP
Recording Secretary	Cliff Eserman
Assistant Recording Secretary	Mary Lou Harden, PRP
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Parliamentarian	Ann Guiberson, PRP

Florida State Association of Parliamentarians
President's Report

Stephanie (Sam) King, PRP

May, 2023

It was just **729 days** ago that I was elected President of this wonderful organization. For years I have been attending the FSAP May and October meetings, but I never thought that I would run for office, let alone dream of being elected.

The past **104 weeks and one day** flew by. At the first meeting of the Executive Board on the Wednesday after the 2021 Annual meeting, every board member agreed to meet on the second Wednesday of each month. We met *over* 24 times.

During those **17,496 hours**, training sessions were increased to include the 5th Tuesday Zoom events and additional training sessions at the Annual May Meeting and the fall Henry M. Robert Day Meeting. The Florida Parliamentarian moved from a quarterly newsletter to monthly to make sure that you, as members, were provided information more frequently and in a more friendly, easy to read format. And the FSAP Muse, developed by Barbara Proctor, was sent out weekly to encourage you to apply the information found in RONR to real life parliamentary situations.

While we had **1,049,760 minutes**, it was wisely put to use internally. The Executive Board presented revised and amended the Articles of Incorporation at the April 24th Special Meeting. The FSAP Bylaws Committee, which included most of the Executive Board and was represented by all of the Florida units except one, met almost every Monday evening since July of 2022, from 8:30 pm to 10:00 pm. The task was to work on a revision of the FSAP Bylaws and Standing Rules to present to the membership. When completed (4th draft) the committee offered two Town Hall meetings for members to review and offer input. The Special Meeting on April 24th was called to approve: the revised and amended Articles of Incorporation, revision of the Bylaws, Standing Rules, and a Special Rule of Order. In case you missed the meeting, it lasted five and a half hours with one short recess. At 12:32 am on April 25th, the mission was accomplished!

As I look back over those **62,985,600 seconds**, I can safely say that the FSAP members were committed to putting all of those seconds to good use.

Thank you for a productive, educational, and fun **two years**.

ANNUAL REPORT
 FSAP FIRST VICE PRESIDENT
 Barbara Proctor, PRP

This officer has made herself available to assist the President by email, text, and telephone including attendance at the monthly virtual EB meetings. In addition to these duties, this officer attended the NAP Spring Training Conference and accessed training videos from the NAP University.

NAP Spring Training Conference Kicks Off Parliamentary Law Month

Having attended NAP's First Spring NTC, this officer agrees with the comments posted on the NAP web site. The training sessions were well organized and well presented. The videos should be available soon to watch and catch the details missed during the live sessions.

***"The variety of topics offered was excellent."
 "I love having training outside the yearly training."
 "Outstanding."***

MEETING BASICS	MOTIONS	BYLAWS	BOARD TRAINING
Minutes Fundamentals Sandy Olson, PRP	Part I Fundamentals David Mezzera, PRP	Amending and Revision Kirk C. Overbey, PRP	Part 1 Parliamentary Procedure Nancy Sylvester, PRP
Tools for Minute Takers Sandy Olson, PRP	Part I Intermediate David Mezzera, PRP	Interpretation & Governing Documents Tym Wynn, PRP	Part 2 Boardmanship Nancy Sylvester, PRP
Agenda Lynna Gene Cook, PRP	Amend with Precision Part I Kay Crews, PRP	Disciplinary: When Things Go Wrong Ann Guiberson, PRP	Board Fiduciary Responsibilities Carl Nohr, PRP
Agendas for Advanced Users Darlene T. Allen, PRP	Amend With Precision Part II Kay Crews, PRP	Disciplinary: Trials Esther Heller, PRP	Board Training: Board Creep Adam Hathaway, PRP



The official opening of NAP University was announced at the NAP Spring NTC. Take time to learn how to navigate the offerings which include videos from past events and training sessions.

2nd Vice-President
Sarah Russell, RP

FSAP SECOND VICE PRESIDENT REPORT

April 30, 2023

Your Second Vice President has fulfilled the duties in accordance with the bylaws by:

- 1) Maintaining a current list of all members. As of April 1, 2023, the Florida State Association of Parliamentarians had 233 members.

PRP – 20

PRP – Retired – 4

RP – 39

RP – Retired – 1

Student RP – 0

Members – 169

- 2) Sending to all units a membership list for updating on a more than quarterly basis.
- 3) Notifying NAP of any changes to email addresses or other pertinent member information.
- 4) Voluntarily leading a study group via Zoom for Provisional members studying to take the test to become regular members of NAP.
- 5) Voluntarily leading a study group via Zoom for members of NAP studying to take the test to become NAP Registered Parliamentarians.

The Second Vice President will turn over these duties to the newly elected Second Vice President next year.

Sarah F. Russell

Sarah Russell, RP
Second Vice President

Recording Secretary
Mary Lou Harden, PRP

FLORIDA STATE ASSOCIATION OF PARLIAMENTARIANS

Report of the Assistant Recording Secretary

April 2023

As Assistant Recording Secretary, I served FSAP at the May 14, 2022, annual meeting, and the November 12, 2022, Robert Day Meeting.

Beginning June 8, 2022, I have served as Assistant Recording Secretary at the regular and special meetings of FSAP's Executive Board.

It has been an honor to serve under President King's leadership and I thank her for the opportunity.

Mary Lou Harden, PRP

Corresponding Secretary
Barbara Davis, RP

The office of corresponding secretary is an appointed office for the Florida State Association of Parliamentarians. Sam King, FSAP President, appointed me to the Executive Board of FSAP as corresponding secretary in June of 2021.

I have attended the monthly FSAP Executive Board meetings and participated on the Bylaws Revision Committee.

I have conducted the annual reports compilation for the Henry Robert's Day meeting and the May 6, 2023 Annual Meeting and have published the annual reports.

It has been my honor to serve on the FSAP Executive Board.

Barbara Davis

Corresponding Secretary

FSAP TREASURER'S REPORT

YEAR 2022-2023

By Karen Price

It has been a pleasure to work with President Sam King, PRP and the balance of the 2022-2023 executive board. Thank you to all the FSAP members also for supporting FSAP this past year.

The treasurer job can be challenging at times, and I must say slow in the summer months. However, President King continued having board meeting every month to keep all of the board on top of any issues.

Your treasurer established Quicken online so the President could monitor the checking account also. Your treasurer also obtained the Square Card Reader along with Square-on-Line to make paying for meetings and any purchases easier.

Financial Information as of March 31, 2023: Balance in the checking account \$ 30,239.77, and four CD's:

12 Month # 6544	\$15,049.71	
9 Month #1868	\$10,672.51	
9 Month #6066	\$11,700.22	
9 Month #6082	\$ 7,709.70	This is earmark for the Scholarship Committee which will be transferred to another type of account for accounting purposes.

The board authorized the Treasurer and President of FSAP to be bonded, which will be done after the 2023 election of new officers.

The April 2023 treasurer report and the proposed budget will be furnished at the annual meeting.

I served on the Bylaw Revision Committee 2022-2023, and had the honor of installing the newly elected officer's, 2023-2025 of the Charlotte County Parliamentary Unit.

Florida State Association of PARLIAMENTARIANS



Report of the Parliamentarian

May 2023

The parliamentarian assisted the President in preparing for meetings and advised the President on matters of parliamentary procedure during and between meetings. She has attended board, fall, and annual meetings and assisted in projects.

It was an interesting challenge to serve not only as a parliamentarian but as a committee chair as well. As you know, the parliamentarian does not speak or vote in meetings, but it frequently was necessary to do so as a committee chair. In meetings, President King handled it by asking for unanimous consent to allow the parliamentarian to speak. Since most votes were taken by unanimous consent or by Zoom poll, there was no issue with voting.

It has been an honor to serve President King, the Executive Board, and the members of FSAP. Thank you for the opportunity to serve.

A handwritten signature in black ink that reads "Ann Guiberson". The signature is written in a cursive, flowing style.

Ann Guiberson, PRP
Parliamentarian

**REPORTS
OF
STANDING
COMMITTEES**

Standing Committees

Bylaws Committee	Edward Nelson, PRP
Education Committee	Barbara Proctor, PRP
Florida Parliamentarian Newsletter	Ann Guiberson, PRP
Meetings Coordinator	Julie Palm, PRP
Scholarship Committee	Mary Giddens, RP
Youth Committee	Julie Palm, PRP

Report of the FSAP Bylaws Committee on the Revision of the Bylaws and Standing Rules and Special Rule of Order

The FSAP Bylaws Committee submits the following report on its completion of the revision of the bylaws, the standing rules of order, and the special rule of order.

Upon the adoption of a motion in accord with FSAP Bylaws Article IX Committees, Section 2B3, the membership at the 2022 annual membership meeting authorized the committee to draft a revision of the FSAP bylaws.

Additional committee member appointments by the FSAP president expanded the committee membership to twelve, not counting the president who is ex-officio a member. The members (and their unit memberships) are Edward Nelson, PRP, chairman, (Broward-Palm Beach Parliamentarians); Carol Austin, PRP, (Florida Alpha Parliamentarians); Sondra Cofield (Central Florida Parliamentarians), Barbara Davis, RP, (Charlotte County Parliamentarians); Joyce Gleason, RP, (Charlotte County Parliamentarians); Mary Lou Harden, PRP, (Florida Alpha Parliamentarians); Julie Palm, PRP, (Plato Parliamentary Law); Pat Patterson, (Florida Delta Unit of Parliamentarians); Karen Price, (Bradenton Unit); Barbara Proctor, PRP, (Broward-Palm Beach Parliamentarians); Patricia Renau, (Jacksonville Procedure Parliamentary Study Group); Sarah Russell, RP, (Miami Parliamentary Law Unit); and FSAP President Stephanie King, PRP, ex-officio, (Charlotte County Parliamentarians).

The committee recommends adoption of the bylaws revision for the present bylaws and with the proviso that, upon adoption, the bylaws revision shall become effective on the date at which the amended and restated articles of incorporation are filed as evidenced by the Florida Department of State's date and time endorsement on the original document.ⁱ

The committee recommends adoption of the standing rules revision for the present standing rules.

The committee recommends adoption of the special rule of order, "The name of the maker of a motion shall be omitted from the minutes of all meetings."



Edward Nelson, PRP

FSAP Bylaws Committee Chairman

Addendum

The amended bylaws revision and the proviso were adopted at the April 24, 2023 special meeting of the membership.

The standing rules revision was adopted at the April 24, 2023 special meeting of the membership and was effective immediately.

The special rule of order was adopted at the April 24, 2023 special meeting of the membership and was effective immediately

1. F. S. 617.0123 Effective date of document: a document accepted for filing is effective at the time of filing on the date it is filed, as evidenced by the Department of State's date and time endorsement on the original document.

2023 FSAP Annual Meeting Report of FSAP Education Committee



The FSAP Education Committee understood the importance of providing training at every level that is available and convenient.

FSAP CELEBRATES THE 5TH TUESDAYS DURING THE YEAR

Rarely are there conflicts on the 5th Tuesday of a month because they occur only four times a year! This presented an opportunity for FSAP to provide virtual training. Initially each session was sponsored by a FSAP Unit. Following the bylaw amendment that allowed the Education Committee to provide training outside of FSAP meetings, these sessions have expanded to feature FSAP credentialed parliamentarians.

2022

Minutes - Broward-Palm Beach Parliamentarians
Governing Documents - Florida Alpha Unit
Scripts – Charlotte County Unit
Agenda - PLATO Unit of Parliamentarians

2023

January 31st - Making and Handling Motions
Sam King, PRP and Barbara Proctor, PRP
May 30th - Conducting Meetings – Sam King, PRP
August 29th - Nominations and Elections – TBD
October 31st - Bylaw Amendments – TBD

FSAP Second Vice President, Sarah Russell, RP, offers one-hour virtual training weekly sessions from 2:00 - 3:00 p.m. on Fridays to assist provisional members to prepare for the NAP membership exam and on Wednesdays to assist NAP members to prepare for the RP exam.



FSAP First Vice President and Education Chairman, Barbara Proctor, PRP, organized a NAP Mentor Study Group with the assistance of Sam King, PRP, that meets on Mondays at 7 p.m. to prepare RP members for the PQE to become PRPs.



A majority of FSAP members view the weekly Muse with an inspiration and a situation that creates an opportunity for members to practice identifying a situation, doing research, then explain what RONR says to that situation.

LIFE IS LIKE A CAMERA
Focus on what is important
Capture the good times
Develop from the negatives
And if things don't work out
TAKE ANOTHER SHOT

- *Unknown*

Not every idea became a reality. The book club still needs a facilitator, the cruise did not have sufficient reservations, a list of speakers and topics still needs to be compiled to make it easier for units to share good educational programs, and FSAP needs more training videos for its library.



Report of the Editor of the *Florida Parliamentarian*

May 2023

Ann Guiberson, PRP

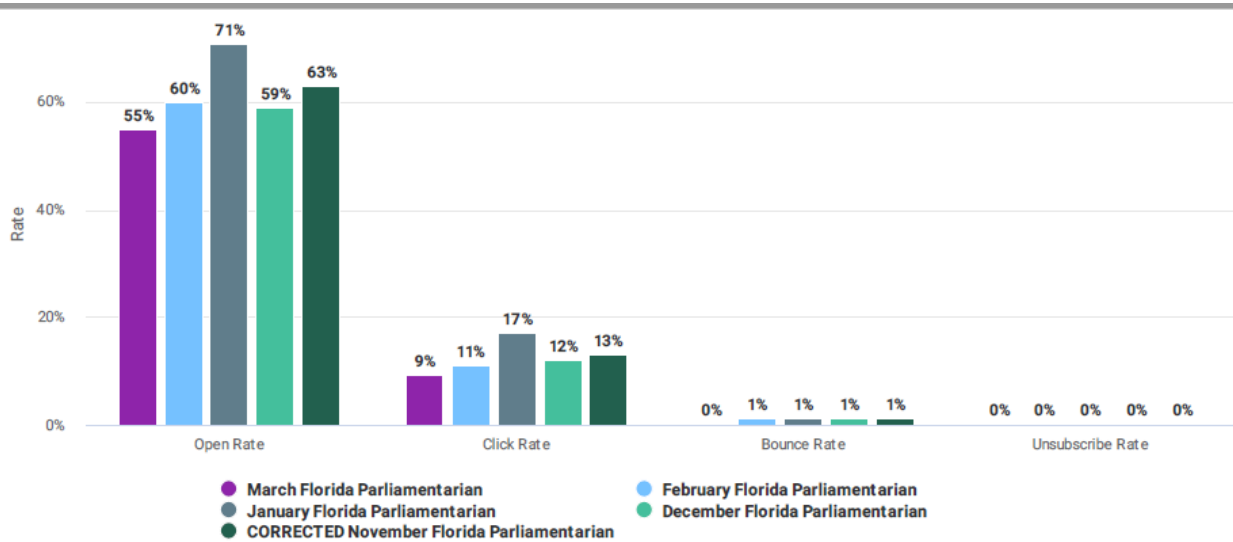
The *Florida Parliamentarian* is the primary method of communication with FSAP members. Since the annual meeting in May 2022, the following items have been published:

Monthly Newsletter	11
Parliamentary Muse	24
Workshops, Training, 5 th Tuesday, Exam Prep	14
Meeting Notices and Information	11
Other	2
Total	62

The publications have an excellent rate of opening and click-throughs to the various links to other information.

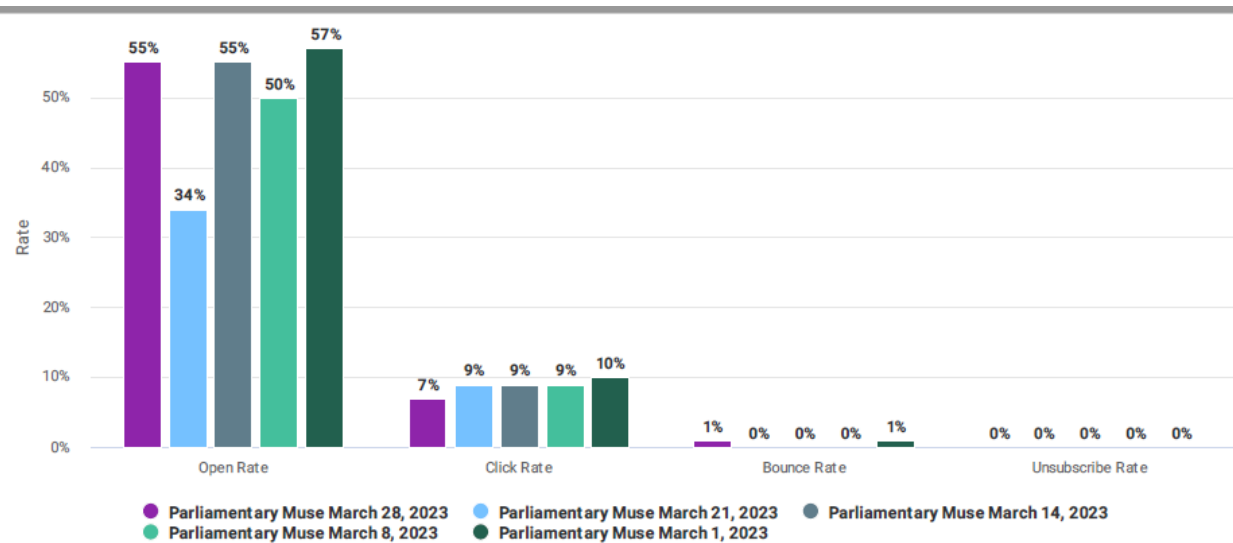
Florida Parliamentarian overall open rate: 58% Industry average for nonprofits: 17%

Click rate: 10% Industry average for nonprofits: 8%



Statistics for the past five months of the Florida Parliamentarian

Statistics for the March 2023 publications of the Parliamentary Muse



Monthly *Florida Parliamentarian* is also posted on the FSAP website in order to provide an easy-to-find resource for members to access articles and study lessons. Members are encouraged to write articles or submit a unit lesson. If you are a PRP, you can earn renewal points for articles published. Unit news, photos, and activities are welcome.

It was an honor to serve FSAP as your editor.

Ann Guiberson, PRP

Meeting Coordinator 2002-2023 Annual Report

Julie Palm, PRP

The 2022 Annual Meeting was held virtually by zoom May 13-14, 2022. A total of 55 registered for the zoom, with a voting strength of 45.

In October 2022 we prepared for an in person Roberts Day but alas, mother nature intervened and the meeting had to be rescheduled. Finally, for the first time since October 2019 we were able to meet in person at the Brandon Embassy Suites, November 11-12, 2022 with 23 in attendance.

The 2023 Annual Meeting will be a hybrid meeting May 5-6, 2023. Those attending in person will be meeting at the Holiday Inn St. Petersburg/Clearwater Intl. Airport, 3535 Ulmerton Rd, Clearwater.

As the meeting coordinator it has been my duty to research venues, make proposals to the board for locations and dates to hold our two meetings. Prior to the meetings I have worked with the hotels to make arrangements for sleeping rooms, meeting space and other items for the conduct of business, workshops and the comfort of the assembly.

Thank you to the treasurer for putting together registration forms, collecting fees and putting the registration list together for each of these meetings. Thank you to the president for keeping the zoom lists together.

Florida State Association of Parliamentarians

Report of the Scholarship Committee

May 2023

As Chairman of the Scholarship Committee together with committee members Craig Culbreth, Barbara Proctor PRP, Darlene Sparks, Deborah Thompson and FSAP President Sam King, ex-officio, we fulfilled the committee requirements outlined in the bylaws Article IX, Section 21.

It has been an honor to serve the members of FSAP. Thank you for the opportunity.

Mary Giddens
Chairman

**2022-2023 Youth Committee
Annual Report**

Julie Palm, PRP

As the youth committee chairman, I contacted student groups to find out the dates for their Leadership Conferences. If they were having parliamentary competitions, I volunteer to try and locate judges for them.

Our members volunteered as judges for the following State Leadership Conferences between February and April: Technical Students of America (TSA), Business Professionals of America (BPA), Future Business Leaders of America (FBLA), (FCCLA) and HOSA Future Health Professionals.

A special, **thank you!** to those who judged. Unfortunately, this year we were not able to provide as many judges as requested but thankfully those who did volunteer were able to make a difference. If you haven't had the pleasure of judging for these student groups, please consider doing so next year. I always say, "If not you. Then who?" Many of these students have worked hard learning and practicing parliamentary procedure. They deserve to be evaluated for their parliamentary knowledge and abilities, not how well they sound or look.

The other members of the youth committee are Barbara Proctor, PRP and Wayne Worthley, PRP.

Reports of Special Committees

Webmaster

Ann Guiberson, PRP

Nominating Committee

Joyce Gleason, RP

Florida State Association of PARLIAMENTARIANS



Report of the Webmaster

May 2023

The FSAP website, www.flparliamentarian.com features membership information, information on the units and presidents, events and calendar, and other resources for FSAP members. Jason Abellada, PRP, serves as assistant webmaster. The assistant webmaster keeps the website apps updated and provides assistance in uploading materials and updating pages.

Since the annual meeting, a slide show was added to the front page. This colorful feature features pictures of past meetings and information about upcoming meetings.

Pages on the website include:

- Home page with links to Find a Parliamentarian and a Quiz,
- Membership page includes dues and membership information
- Member Portal is a password-protected page that has the Provisional application and renewal forms, Scholarship applications, member directory, and annual reports
- Calendar has the dates and location of FSAP and NAP events. Units are welcome to send in information about local parliamentary events as well.
- Meetings and Events contain detailed information about FSAP meetings. Units are welcome to submit information about unit programs.
- Local Units – This page contains the meeting location, dates, and president’s contact information for each unit. We rely on the units to keep this page updated by sending us the latest information.
- Officers and Committees. This page is a list of the officers and committee chairmen for FSAP and is a reference for members to know whom to contact.
- Publications – This page links to the past issues of the Florida Parliamentarian and to published parliamentary lessons.
- About has a link to the bylaws as well as displaying the purpose of FSAP

The website is updated as requested by the president and as information is provided by units and members.

The following chart shows statistics for the past 90 days. Note the “bounce rate” means one page was viewed without interacting with any other part of the website.

Thank you for the opportunity to serve as FSAP webmaster and thanks to Jason Abellada, PRP, for his service and assistance in website management and uploading items.

Ann Guiberson, PRP

Users

935

↑1.1%

Sessions

1.5K

↑4.5%

Bounce Rate

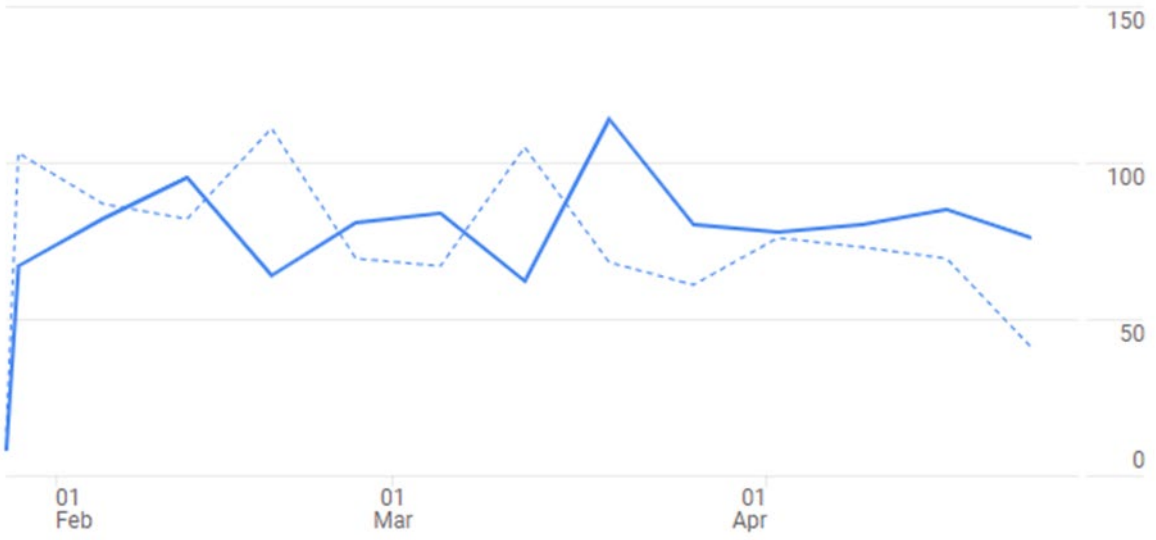
72.16%

↓6.7%

Session Duration

1m 49s

↑29.6%



Report of the FSAP Nominating Committee

Since being elected at the Annual Meeting in May 2022, the committee has met virtually eight times through December. Its task is to prepare a slate of candidates for the 2023-2025 slate of officers: President*, First Vice-president*, Second Vice-president*, Recording Secretary, and Treasurer.

We began with familiarizing ourselves with the relevant FSAP Bylaws governing Officers, Nominations and Elections. We produced a simple survey tool to canvass potential members in office for the 2023-2025 term, beginning with the current officers and our own committee members. The survey consisted of three questions which could be completed in less than five minutes. As word of our work spread, we began receiving self-nominations from interested members. The *Florida Parliamentarian* carried an announcement soliciting additional candidates and it was also announced during the committee's report during the Henry M. Robert Day meeting. The survey tool compiled information on all respondents.

The slate of recommended Officers for the 2023-2025 term of office is:

President* Barbara Proctor PRP, Broward-Palm Beach Parliamentarians

First Vice-president* Brian Pelkie PRP, Charlotte County Parliamentarians Unit

Second Vice-president* Sarah Russell RP, Miami Parliamentary Law Unit

Recording Secretary Barbara Davis RP, Charlotte County Parliamentarians Unit

Treasurer Karen Price, Bradenton

The slate will be presented at the May 2023 Annual Meeting for consideration. Additional nominations will be open to the floor. The election will be held during the meeting.

Submitted by the **FSAP 2022-2023 Nominating Committee** --

Shirley Brodbeck RP, sjbrodbeck@frontier.com

Joyce Gleason RP, chair, joyglee16@gmail.com

Mary Lou Harden PRP, mlhard@verizon.net

Dr. Linda Peterson RP, dr.llpeterson05@gmail.com

Dr. Arabella Walker RP, drroz25@yahoo.com

* denotes that the candidate is required to have a PRP or RP credential for that specific office.

Florida State Association of Parliamentarians (FSAP)

Reports of Florida Units

Florida Alpha
Bradenton
Broward-Palm Beach
Central Florida
Charlotte County
Delta
Jacksonville
Miami
North Florida
Plato



Florida Alpha Unit

ANNUAL REPORT May 2023

The Florida Alpha Unit of Parliamentarians meets monthly on the second Saturday of the month at 10 a.m., September through May. The unit returned to meeting in person this past year at a new location, Jimmie B. Keel Regional Library, 2902 W. Bearss Avenue, Tampa, FL. Meetings are open, and we welcome all guests to attend our business meetings and educational programs.

The unit continued with strong educational programs.

October 2022 – Jay Quigley, Understanding the Thirteen Ranking Motions

December 2022 – Shirley Brodbeck, RP, Annual Holiday Party

January 2023 - Ann Guiberson, PRP, Boards and Committees

February 2023 – Kathy Razzano, What Do I Do and How Do I Do It?

March 2023 - Irene Matthews, Raise a Question of Privilege

April 2023 - Helen Popovich, PRP, Incidental Motions

May 2023 – Ann Guiberson, PRP, Boards and Committees Part II

The November 2022 meeting fell on the same day as the FSAP Fall Meeting, so members were encouraged to attend the FSAP meeting and take advantage of the excellent programs provided there.

The December meeting is a festive and fun occasion for Alpha members. We begin with a delicious brunch provided by the members who bring in the treats for the day, followed by games and quizzes that teach parliamentary procedure. There are also some games that are just for fun

Two members recently passed the NAP membership exam and are now NAP members: Congratulations to Jo Easton and Emily Rogers. Several other provisional members are studying and will soon take their exams also.

Elections of officers are scheduled for the May 13, 2023, meeting.

Jay Quigley, President

Broward Palm Beach Parliamentarians

June 2022-May 2023

At five years past the name change to Broward-Palm Beach Parliamentarians heralding the unit's geographical expansion, we could never have imagined a more dramatic reach than that brought about by the emergence of a rapidly maturing virtual communications applications industry fueled by the disruptive nature of the pandemic of 2019. Seventeen percent of our Florida members reside outside Broward and Palm Beach counties and another nineteen percent of our members reside outside the state of Florida. Through the work of vice-president and membership committee chairman and primary member, Gloria Bailey, new member recruitment and existing member retention has significantly increased membership from the immediate pre-pandemic year of approximately twenty members to forty members as of March 1, 2023.

The unit's continuing commitment to the goals of promoting the study of parliamentary procedure and the educational programs of NAP is forever in renewal through the work of educational committee chairman, Dorothy Simmons-Blake RP, expanding our monthly meeting educational programs to include presentations from members of NAP associations and units beyond our regional division. Additionally, Saturday morning training sessions, sponsored by the workshop committee chairman, Barbara Proctor PRP, are designed to prepare provisional members to take the NAP regular exam and to prepare NAP regular members to take the RP exam. Sixty-eight percent of our current membership is primary, of which fifteen members are credentialed.

Yearbook committee chairman, Patricia McDougale PRP, and committee member, Nichole Pressley RP, designed and produced an outstanding 2022-2023 yearbook. The yearbook features include a history of the unit from its original founding as Plantation Unit of Parliamentarians in 1985, a reproduction of the unit's NAP charter, a calendar of parliamentary events for 2023, a member listing with photos and brief statements of how they became interested in parliamentary procedure, and the unit's bylaws and standing rules. The yearbook was published in color and copies were mailed to the members.

Secretary and primary member Karen Fernander's efforts to recover and post many previous year's minutes to the unit's Google Drive share now makes available to the membership complete annual minutes for the years 2013 through 2022. Karen's diligence in accurately recording meeting minutes and her commitment to fulfilling the duties of secretary has set a standard of excellence for future secretaries to emulate.

Treasurer and primary member, Darlene Sparks, continues to provide monthly financial statements to keep the members well informed on the unit's financial status. IRS form 990N filings are current and the unit's provisional member dues payments to FSAP are current.

Edward Nelson, PRP
President, Broward-Palm Beach Parliamentarians

CFPU

Central Florida Parliamentarians Unit

During this past year with Ted Allman, PRP, as President, the unit met on a regular basis. Ted encouraged the unit members to study and take the Legacy Registered Parliamentarian exam before the format for the RP exam ended.

The members met and encouraged each other to study, practice, and pass the five parts of the Legacy exam.

During 2022-23 the following members became credentialed as Registered Parliamentarians:

James Gothard	Debra Jones
Hattie Young	Dianne Jones
Dr. Linda Peterson	Dwight Toombs

Hattie Young, after becoming credentialed, assisted in the chartering of another unit, the North Florida Parliamentary Unit.

In March new officers were elected:

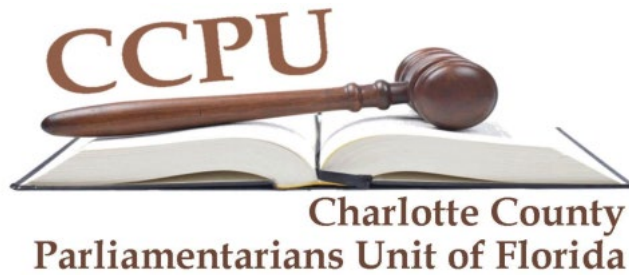
President	Sam King, PRP
Vice President	Ted Allman, PRP
Secretary	Carol Francum
Treasurer	Marjorie McCauley, RP

The unit will continue to encourage parliamentary training by having a parliamentary training lesson after every monthly meeting. The unit meets on the second Tuesday at 8 PM via Zoom. The business meeting and the training are usually over by 9:30 PM.

If interested in attending, please email Sam King at: samkingprp@gmail.com

Sam King, PRP

President, CFPU



Charlotte County Parliamentarians Unit

As I finish my term as President of CCPU, this will be my final report. I reflect on how wonderful it has been to learn the skills as president, and with the great support of unit members helping me on my journey.

During these last two years (2021-2023), we have resumed in-person training and received many requests for our classes. Currently, we are using Punta Gorda Isles Civic Association building as a temporary location *[until we can find a permanent location -- really??]*. Our great instructors have given generously of their time to help and teach others.

Our own Brian Pelkie has advanced to Professional Registered Parliamentarian. Barbara Davis is now a Registered Parliamentarian. We are very proud of both of them and wish them the best in future endeavors.

Sam King is completing her term as Florida State Association of Parliamentarians President. She has connected us with other units, sharing our skills and learning from them. Barbara Davis served as the Corresponding Secretary for the State. How lucky they were to have her.

Opportunity and challenges are normal life experiences. We have managed many and continue to move forward.

Louis A Rivera, RP

CCPU President

MIAMI PARLIAMENTARY LAW UNIT

April 30, 2023

The Miami Parliamentary Law Unit has been meeting via Zoom since the start of the pandemic in 2020.

On March 19, 2022, the unit held its fourth Annual Workshop – virtually. The workshop theme was Subsidiary Motions. Presentations were given by Dr. Arabella Walker, RP; Julie Palm, PRP; Paulette Bartlett, RP; Edith Owens, Bonita Cooper, and Sarah Russell, RP. This was one of our unit's two fundraisers.

On October 16, 2022, the unit held its second Annual Tea. This year it was a live in-person event. The event included raffles and a silent auction. In 2021 the Tea was held via Zoom.

The unit held a popcorn sale from February 22 – 26, 2023. This has been our biggest fundraiser to date. Another sale is planned to take place in six months.

We had two new members to join our unit in 2022 – Ms. Bonita Cooper and Dr. Robin Starks. Ms. Cooper now chairs our Ways and Means Committee.

One of our members (Mrs. Louella Grayson) turned 100 years of age in December 2022 and has been made an honorary member.

At our May 2022 Annual Meeting an election was held, and Ms. Dianne Hicks Rolle was elected as the unit's first Vice President. Edith Owens was re-elected as Treasurer.

Elections for the unit President and Secretary will be held at the May 20, 2023, Annual Meeting.

The unit's next workshop is tentatively scheduled to take place in October 2023.

Sarah Russell, RP
President
Miami Parliamentary Law Unit



PLATO

Perpetual Learning And Teaching Organization
Parliamentary Law Unit of Miami

April 25, 2023

Officers: Carolyn Nelson-Goedert, President
Ivelisse Castro, Vice President
Alvin Gainey, Secretary
Dr. Nancy Lawther, Treasurer

Committee Chairs: Julie Palm, PRP, Education

2022 - 2023 has been a restructuring year for the Perpetual Learning and Teaching Organization (PLATO).

Our monthly meetings, which continue to be held via Zoom, have allowed us to attract additional provisional members. Included in our gatherings are a business meeting, followed by an educational session. This year our Education Chair included lessons on the following areas of study:

- Previous Question
- Recess
- Adjourn
- Commit
- Postpone
- Limit or Extend Debate
- Amend
- Motions

Membership:

NAP – 5

Provisional – 6 These members are on various paths of the parliamentary study journeys, and all are eager to put what they are learning into practice.

Our core group of NAP members remains the same.

We look forward to deepening our connection with FSAP and NAP during the 2023 – 2024 membership year.

Carolyn Nelson-Goedert | President



2022-23 Florida Unit Changes

North Florida Parliamentary Unit

Newly Chartered Unit

During the fall of 2022, the **North Florida Parliamentary Unit** was chartered in Florida.

The nine NAP charter members are:

Hattie Mary Young, President

Henry C. Lawton, Jr.

Charlean Lawton

Novella Franklin

Torhonda Lee

Maria Medina-Blair

Maryanne Schrader

Wanda Walker

Pia Woodley

South Dade Parliamentary Law Unit

Charter Surrendered

In January of 2023, it was determined that the **South Dade Parliamentary Law Unit** could not be revived. It was at the request of a final member and determination of the FSAP Executive Board that the request to dissolve the unit was sent to the NAP Board of Directors.
